



Camp St. Raphael 2012

8615 Shannon Way, Wichita, KS 67206

Counselor In Training (CIT) Application Instructions for ages 17-18



Dear CIT Applicant and Parent,

We are looking forward to a wonderful camping season in 2012! New this year is the option to pay with a credit card. Please make sure you complete the payment page and send it with this form. No form will be processed without the payment form. Again this year there is an Early Bird Discount available to any camper when the fully completed health form and payment are received by May 1st the tuition is \$300, a \$25 saving. Any forms received after June 1st will be assessed a \$25 late fee in addition to the \$325 tuition. Please notice there is a **\$10 Airport Fee** for any camper traveling by plane.

This page contains vital information regarding the registration process. Please read all of the instructions carefully before continuing and filling out the Registration Form, even if your child has attended camp in previous years, as some of our policies have changed. We would like your child to have the best experience possible, and your cooperation is vital.

Once your child is registered, you will receive confirmation and the Camper/Parent Packet to assist you and your child in preparation for the summer camp experience. This packet will include medical and billing information, and instructions of things to expect and how to get ready for the summer.

Please know that the demand for camp is great and spaces fill up quickly. Applications will be processed according to when they are received; therefore sending them by registered mail can delay your camper's acceptance. We encourage all parents to register early. We wish you a wonderful year, and look forward to our tenth year of Camp St Raphael.

Yours in Christ,

Father James Shadid
Camp Director

Gayle Malone
Executive Director

Counselors-in-Training (CITs): Those who are 17 or 18 years of age may apply to be selected as a Counselor-in-Training (CITs). CITs are assigned to a veteran counselor and are delegated responsibilities in the supervision of younger campers, for which they are compensated by a reduced camper fee. The deadline to apply to be a CIT is March 1, 2011.

CIT applicants that are 17 years old may also choose to register as a camper in case they are not selected as a CIT. Camper spots are reserved on a first come first serve basis. Therefore, we encourage you to send your camper application as soon as possible if you wish to be a camper. Only one deposit needs to be sent in for both applications. Participants are limited to one session per summer, regardless of status (CIT or camper).

CIT applicants that are 18 years old may also choose to apply for a staff position. If selected as staff, the CIT deposit will be returned. A separate staff application must be submitted to be considered for a staff position.

CIT References: All CIT applications must include three references: one from your parish priest and two from non-relative adults who have knowledge of the applicant's suitability for the position (teachers, coaches, etc.—someone with whom you are in daily/regular contact). The forms are included with this application packet and it is the applicant's responsibility to see that they either collect the completed, sealed references and include them with the application or make sure they are returned to CSR by the March 1, 2012 deadline. Please follow the confidentiality instructions carefully.

Registration: For a CIT to be registered, we must receive both 1) a fully-completed Application Form (attached) and 2) a \$50 deposit, made payable to Camp St Raphael, The CIT fee is \$275. Balance of payment is due by June 1, or the CIT's spot may be forfeited. All balances will be billed to the campers' parents, regardless of any parish subsidies. CIT applications are processed in order of when they are received.

Early Bird Discount: If all paperwork (fully completed health forms, transportation forms) and payment are

received by May 1 there is a early bird discount of \$25.

Late Fee: There will be a \$25 fee for any forms received after June 1. Late fees must be paid prior to the camping session

Cancelation: We appreciate prompt notification if a CIT must cancel. Cancellations before June 1 will receive a full refund less the deposit. After June 1, refunds of tuition payments may be requested in writing and will only be granted if a replacement for the open spot is found, except in cases of family emergency.

Scholarships: Each parish in the Antiochian Archdiocese is provided with \$700 in scholarship funds from the Order of St. Ignatius of Antioch. Your parish priest determines the disbursement of these funds and can be consulted for all details. **Scholarship Forms must be sent by March 1 by your parish priest.** Notification of additional awards will be sent shortly after March 1.

Insurance: All campers should be covered by their family policy. While CSR will act as guarantor, any costs incurred by the Camp in providing required treatment for doctor's appointments, prescriptions, etc., will be billed to the parents.

Medical Information: Once registered, you will receive the Health History & Examination Form. This medical form must be filled out in its entirety by you and the camper's doctor, and mailed to our office no later than June 1st. **There will be a \$25 fee for any forms received late.**

Billing Information: Balance of all payments are due on June 1, or the CIT's spot may be forfeited. All balances will be billed to the CIT's parents, regardless of any parish subsidies. Please note that there will likely be a waiting list for CITs due to the number of applicants, and any selected CIT with outstanding balances or missing medical forms after May 1 may forfeit their spot to a CIT on the waiting list.

Transportation to Camp St. Raphael: Parents are responsible for notifying the camp of all travel arrangements no later than June 1st. **One Transportation Form per camper must be completed including the name of the chaperone(s).** This year there is a \$10 Airport Fee per camper. **There will be a \$25 fee assessed for any travel arrangements received late.**

Camp Activities: Life at camp takes full advantage of our outdoor setting. Activities include field sports, boating, Challenge Ropes Course, archery, swimming, and canoeing. Rainy days are a frequent occurrence, so rain gear is a must.

Conduct: All CITs are expected to act in ways appropriate to an Orthodox Christian setting. While all disciplinary action will be taken to attempt resolution on site, the Camp Director reserves the right to immediately dismiss CITs for gross violations of camp rules. Parents will be responsible for arranging and covering costs for their child's early departure.

More Information: Upon being registered, you will receive confirmation and the Camper/Parent Packet to assist you and your child in preparation for the summer camp experience. This packet will include medical and billing information, and instructions of things to expect and how to get ready for the summer.

2012 Camp St. Raphael			
Session Number	Session Date	Early Bird Tuition	Tuition after May 1
Session One:	June 24 – 30	\$250	\$275
Session Two:	July 1 – 7	\$250	\$275



Camp St. Raphael 2012

Mailing Address:
8615 Shannon Way, Wichita, KS 67206



Counselor In Training (CIT) Application (17-18 Years of Age)

CIT Information

Name: _____
Preferred First Name Last Name Legal First Name (if different)

BIRTH DATE : ____/____/____ HS GRADUATION YEAR _____ Female Male
Month Day Year

ADDRESS: _____
Street (include Apt. No.)

City State/Province Zip Country

CIT E-MAIL: _____

FATHER'S NAME: _____ FATHER'S EMAIL: _____

FATHER'S HOME NO. (____) _____ FATHER'S WORK NO. (____) _____

FATHER'S MOBILE NO. (____) _____ MOTHER'S MOBILE NO. (____) _____

MOTHER'S NAME: _____ MOTHER'S EMAIL: _____

MOTHER'S HOME NO. (____) _____ MOTHER'S WORK NO. (____) _____

PARISH NAME: _____ CITY _____ ST/PR _____

EMERGENCY CONTACT: _____ RELATIONSHIP TO CIT: _____

EMERGENCY PHONE NO.: (____) _____ (Day) (____) _____ (Evening)

Please indicate which email address should be our primary contact email: Father's email Mother's email

T-SHIRT SIZE: Youth ___ M ___ L Adult ___ S ___ M ___ L ___ XL ___ XXL

Sessions

You may indicate more than one session, in order of your desired preference, in case your first choice is filled (1=first choice, 2=second choice). However, CITs may only attend one session.

_____ Session One: June 24 – 30, 2012

_____ Session Two: July 1 – 30, 2012

References

In addition to my parish priest, I have given the two remaining Reference Forms to the following persons:

Name	Phone Number	Relationship to Applicant
_____	_____	_____
Name	Phone Number	Relationship to Applicant

Essay

Please enclose a one-page essay with your application. It should include the following:

- 1) a brief biographical sketch, 2) what you whope to offer the campers who will be placed in your care, and
- 3) what you hope to learn by serving as a CIT at Camp St. Raphael.

Transportation

- My child's travel arrangements have yet to be finalized and I will send the information by June 1st
- My child will arrive at Camp by: Driving In Airplane Other _____
***\$10 Airport Fee**

If your CIT is arriving via a method other than by car, please have any pertinent information submitted to CSR no later than June 1st. Travel information, which is the responsibility of the parent, may be either emailed to Gayle Malone at gayle@campstaphael.org or sent via regular mail. Information received late is subject to a \$25 late fee.

Registration Agreement

I understand that if my child is registered for camp this summer I will receive the Camper/Parent Packet in the mail, which will include important information to prepare both myself and my child for the summer including the health form. I understand that there will be materials that need to be returned to Camp St Raphael according to dates listed on the Camper Registration Instructions sheet, and all fees must be paid in full by June 1, 2012, or my child's spot may be forfeited and given to a child on the waiting list.

I have read, understand, and agree to all of the registration instructions given in the attached sheet. I have fully completed the payment information. Enclosed is a \$50 non-refundable deposit for each camper made payable to the Camp St. Raphael.

Parent Signature _____ **Date** ____/____/____

NON-DISCRIMATORY NOTICE: Camp St Raphael does not and will not discriminate against any student, employee, or other person because of race, color, religious creed, ancestry, national origin, age, sex, veteran's status, or disability.

Payment Information

Please find enclosed/attached the payment for my child/children to attend CSR:

Check number _____ Amount _____

OR

Credit Card – **Please fill out the section below completely**

Credit Card Payment

I/We authorize Camp St Raphael to charge this credit card the following:

\$50 deposit per camper

or

\$50 deposit now and the balance upon CSR receiving the health forms
(May 1st Early Bird \$250 or June 1 \$275 per camper)

TOTAL AMOUNT TO BE CHARGED _____

Complete the follow as it appears on your card and your billing statement:

Mastercard/Visa/Discover (circle one)

NAME _____

CREDIT CARD NUMBER _____

CVC (three digits on the back of the card) _____ EXPIRATION DATE _____

BILLING ADDRESS _____

CITY/STATE/ZIP _____

PHONE _____

EMAIL _____

SIGNATURE _____

PRINT NAME _____

Part 2: Rating of Personal Qualities

Please candidly evaluate the applicant based on your observed knowledge using the following scale definitions. Please circle one for each category

<i>In my opinion, the applicant:</i>	Completely Agree	Agree	Somewhat Agree	Disagree	Completely Disagree	No Basis For Rating
Can be depended on to follow through with responsibilities	5	4	3	2	1	NB
Seems more matures than his/her peers	5	4	3	2	1	NB
Is considered to be a motivated person	5	4	3	2	1	NB
Is perceptive to situations going on in his/her/surroundings	5	4	3	2	1	NB
Shows initiative in taking on responsibility	5	4	3	2	1	NB
Demonstrates good judgment in decision making	5	4	3	2	1	NB
Shows leadership in either official or unofficial capacities	5	4	3	2	1	NB
Is sensitive to the needs of others	5	4	3	2	1	NB
Should not be entrusted with care of children	5	4	3	2	1	NB
Demonstrates good problem solving skills	5	4	3	2	1	NB
Manages his/her time well	5	4	3	2	1	NB
Works as a team member	5	4	3	2	1	NB
Would probably respond well in crisis situations	5	4	3	2	1	NB
Would be easily entrusted with the care of my own children	5	4	3	2	1	NB
Has difficulty taking direction from those in authority	5	4	3	2	1	NB
Is a source of inspiration to others	5	4	3	2	1	NB
Gets along well with most people	5	4	3	2	1	NB

If needed, may we contact you for further information? Yes No

Name: _____

Daytime Phone: _____

Address: _____

Email Address: _____

City, St/Pr, Zip _____

To the best of my knowledge, all statements made or on this Reference Form are true and represent my honest appraisal of the qualifications of the applicant.

Signature of Reference Writer

____/____/____
Date

Part II: Narrative Report

1. How would you describe the applicant's attendance at Liturgical Services"

Weekly Monthly Attends irregularly

2. How would you describe the applicant's participation in the Sacraments (Confession and Communion)?

Weekly Infrequently Almost Never Never

Comments: _____

3. In which parish organization has the applicant been active? (circle as many as apply)

Youth Group/Teen SOYO Choir Altar Server Church School Teacher

Other: _____

4. Please comment on the applicant's Christian education through Church School:

Presently attends Graduated from Church School Rarely attended

Comments: _____

5. In what ways do you think the applicant would benefit from a camp position?

6. How capable is the applicant of inspiring youth in the spiritual objectives of the camp? Ability to lead evening prayer in the cabin or unit? Example of life?

7. To your knowledge, does the applicant have any tendency toward child or sexual abuse?

Yes No

8. Would you wholeheartedly recommend this applicant for a position at Camp St. Raphael?

Yes No

9. Please make any additional comments you think might be helpful to us in determining whether this applicant has the qualifications to be a moral, Christian model for youth and to assume responsibility over young people in a camping situation.

Comments: _____

To the best of my knowledge, all statements made on this Reference Form are true and represent my honest appraisal of the qualifications of the applicant.

If needed may we contact you for further information?

Signature of Reference Writer

Yes No